

Topic Presentation

MMC 6612 New Media and a Democratic Society

1. Length of your presentation: 50 minutes, *including class discussion*.
2. PowerPoint: Required (DO NOT e-mail *this* to your professor)
3. Handout: Required
 - a. E-mail the handout to your professor *the day before* your presentation.
 - b. Also bring neatly PRINTED, STAPLED copies of the handout for everyone in the class, *including* your professor. You will hand these out before you begin your presentation.
4. References: Each topic presentation must also include *at least* three (3) supplemental Web sites and/or blogs related to the week's reading assignment (include the *complete* URLs *on the handout*). If you do not have at least three *good* references, you will not get an A.
5. Use of DVDs or Web sites, etc., during the presentation: Encouraged, but not required.
6. Ratio of discussion to presentation: about 2:1. That is, if you speak for about 30–35 minutes and allow others to speak for about 15 minutes, you have achieved a good ratio.

The following mistakes will detract from your grade:

- Running out of time (you have exactly 50 minutes).
- Being boring.
- Reciting a memorized speech.
- Reading your slides.
- Too much text on your slides.
- Slides that are hard to read.
- Too much or too little discussion with your classmates. (I won't be picky about a couple of minutes, but you should manage the ratio of about 2:1.)
- Failure to bring proper handouts.
- Lack of three good references, both USED IN the presentation and also FULLY CITED in the handout.
- Repeating too much of what we have already read.